

Fire Department • Fire and Environmental Protection Division
500 Castro Street • City Hall-4th Floor • Mountain View, CA 94041-2010
650-903-6378 • FAX 650-962-1430

REQUEST TO RELEASE HAZARDOUS MATERIALS
PUBLIC RECORD INFORMATION

I am hereby requesting access to hazardous materials information for the following location(s):

Address(es): _____

Person, business or agency I represent:

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____ Phone: _____ / _____

Purpose for this request: _____

Request to Review (check all that apply):

- ☐ HMMP (inventory)/Business Plan;
- ☐ Underground tank leak detection inspection reports;
- ☐ Underground tank removal reports;
- ☐ Industrial wastewater discharge to sanitary sewer inspection reports;
- ☐ Fire inspection reports.

_____ Name (Print)	_____ Title	_____ Signature	_____ Date
-----------------------	----------------	--------------------	---------------

Information requested may be obtained 10 days after this form has been received by the Fire and Environmental Protection Division. To schedule an appointment call (650) 903-6764. A labor charge of \$35.00 per hour (one hour minimum), a copying charge of 25 cents per page, and a mailing charge of \$1.00 per address is payable at the time of review.

Pursuant to Section 24.4.1 M.V.M.C. this form shall be completed in its entirety by the requester and submitted to the Hazardous Materials Division of the Fire Department. The Fire Department shall have ten (10) days prior to allowing review of the requested materials or providing copies to: verify the applicant's identity; determine whether any of the materials requested are exempt from disclosure; and inform the business whose information has been requested. A copy of this application for release of information will be entered into the file and will become public record.